

WEST VIRGINIA DIVISION OF HIGHWAYS
MAINTENANCE MANUAL
STUDY GUIDE
CHAPTER 3

#	ANSWER	QUESTION
1		Fill in the blank: The overall _____ in Highway Maintenance planning is to establish an adequate maintenance program capable of accommodating all highway travel in an orderly, safe and efficient manner.
2		True/False: The importance of planning all maintenance operations and of performing the work in accordance with these plans can be over-emphasized.
3		Fill in the blanks: "P_____ P_____ P_____ P_____ P_____."
4		True/False: All roads in an organization shall be listed for ditching a minimum of one time per calendar year period.
5		Fill in the blank: The ADEM is to ensure each organization's CMP is reviewed _____ weekly. The date and time of those reviews shall be recorded, along with any pertinent comments, and kept with and made a part of the organization's CMP.

EMPLOYEE NAME: _____

DATE COMPLETED: _____

SUPERVISOR: _____